

Federal Practice Committee
United States District Court
District of South Dakota
October 17, 2022
Guidelines

- I. **Federal Practice Committee:** The purpose of the committee is to serve as liaison between the bench and bar. The court expects that the committee will suggest changes in local rules and/or procedures; assist the court by commenting on proposed rules or changes in procedure, as requested; advise the court concerning the perspective of the bar on operations of the court; and, at the request of the chief judge, generally provide assistance and advise the court in matters relating to the improvement of the administration of justice.
- II. **Membership:** The committee will consist of 15 to 25 active members of the bar, including the United States Attorney, the Federal Public Defender, the Criminal Justice Act District Representative, and the District's Designated Member to the Eighth Circuit Historical Society. Members of the committee will be appointed by the court en banc for terms established in Section III and will serve at the pleasure of the court.

Committee members should strive to attend the biennial Eighth Circuit Judicial Conference. The chief judge may preapprove partial reimbursement for expenses incurred by committee members in attending the biennial Eighth Circuit Judicial Conference.

- III. **Term of Committee Service:** The United States Attorney and the Federal Public Defender will serve on the committee for the duration of their terms of office. The remaining committee members will serve a term of appointment of five years and are eligible for reappointment for one additional five-year term.

A committee member can resign membership at any time by providing the chief judge and chair written notice of the resignation.

- IV. **Chair:** The chief judge will appoint a chair from among the committee members. The chair will serve at the pleasure of the chief judge. The term of the chair will not exceed his or her membership term.

The responsibilities of the chair include:

- Act as liaison between the chief judge and the committee
- Serve as spokesperson for the committee
- Organize and lead committee meetings
- Perform administrative duties as necessary